



**Celia Brand Book & Guideline**  
Version 1.0 all copyright are reserved



## **Brand Book Manuals & Guides**

This manual also provides in Adobe Acrobat 8.0 PDF file for viewing on Macintosh or Windows platforms. We recommend downloading the file and viewing it on your desktop. All entries on the contents page are linked to their respective pages. The complete file or its individual pages can also be printed on A4 - A3 paper, preferably using a color printer.



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# 01

## Brand Basics

- 
- 1.1 Logo Elements
  - 1.2 Clear Space & Size
  - 1.3 Logo Placement
  - 1.4 Some Incorrect Usage (Don'ts)
  - 1.5 Logo Versions
  - 1.6 Logo Types
  - 1.7 Brand Companies Logos
  - 1.8 Brand Icons

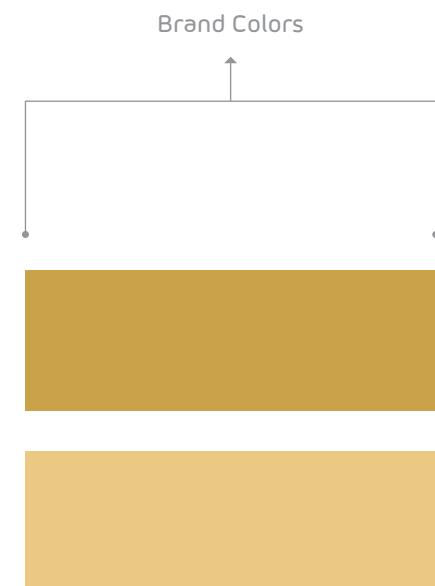
SECTION 01





## 1.1 Logo Elements

The Celia corporate logo is playing role as representative of our initiative, our people, and our brand to the world. The logo is a valuable corporate asset that must be used in the proper and approved way. Our corporate logo is building block of our corporate identity that ensure our strong existence and represents our company, our people, and our brand to the world. The logo is a valuable corporate asset that must be used in the proper and approved way of designing.





## 1.2 Clear Space & Size

### To Fit in with Clear Space

To ensure prominence and legibility, the brandmark and all its variations are always surrounded by a minimum area of clear space. Nothing should ever intrude into this area, such as a graphic device, imagery or type. The construction of the clear space area is based on the "X", as shown on the right. The minimum area of clear space is shown on the right by the rectangle containing the brandmark and its variations. The rectangle itself is not visible and does not print.

Note: the clear space shown on this page is a minimum and should be increased in all applications wherever possible.

### Minimum Size of Logo

The Celia logo represents its visual strength in various sizes, the minimum size as in Figure (A).

### Maximum Size of Logo

There is no maximum size for Celia logo usage. However, But when using the Celia logo at very large sizes (over 3 feet's wide) you will need to adjust the size and position of the logo's symbols should be reduced and repositioned closer to the Celia logo so it is legible but unobtrusive.

\* The sizes shown are incorrect just to clarify

\* Show (1.5 Logo Version) page (9)



Minimum size:  
For Printing: (width): 1.8 cm  
On screen (width): 180 px

Figure (A)



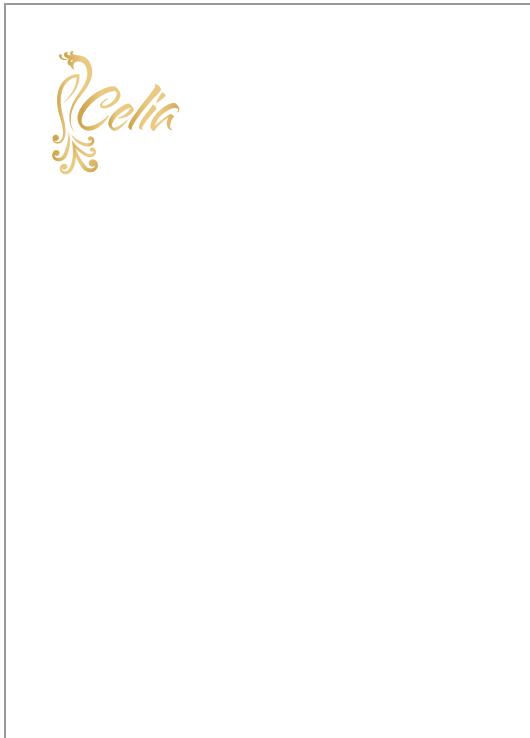
## 1.3 Logo Placement

### Clear Spacing for the Logo Placement

Try to make sure that the Celia logo should appear in the upper left-hand corner, in full color, on a white background. The proper placement in this location for communication purpose helps to build Celia logo-awareness.

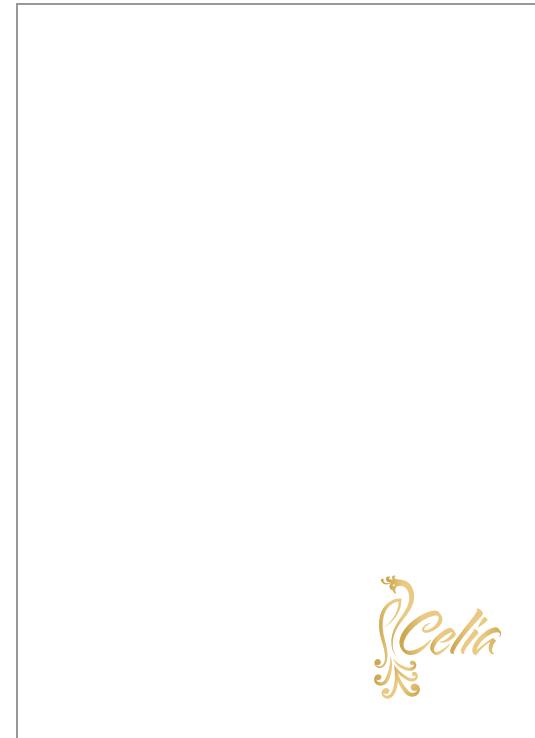
#### Preferred

Placement Demo



#### Alternate

Placement Demo





## 1.4 Some Incorrect Usage (Don'ts)

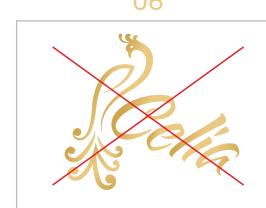
It is extremely important for brand success that the logo be displayed correctly.

This includes always using the correct typefaces and the correct relative positioning and size of all elements.

The examples on this and the following pages illustrate unacceptable displays.

- 01. Do not outline the logo
- 02. Do not change the color
- 03. Do not distort the logo
- 04. Do not add shadow to any part of the logo
- 05. Do not place logo in a holding shape
- 06. Do not rotate or angle the logo

- 07. Do not add words to the logo
- 08. Do not change gradient values
- 09. Do not put the logo on complicated photos
- 10. Do not put the logo on a background with insufficient contrast
- 11. Do not add additional graphic elements to the logo
- 12. Do not crop any portion of the logo





## 1.5 Logo Versions

### Logo Versions

The correct methods of using the logo versions of signage, prints etc.

English - Arabic Logo



English Logo



Arabic Logo



Logo Symbol





## 1.6 Logo Types

### Logo Types

The correct methods of using the logo types of signage, prints etc.

#### Logo Types (Standard)



Full colors



Beige logo on Golden background



Beige logo on White background



Golden logo on White background

#### Logo Types (Narrow)



White logo on Beige background



Full colors logo on Black background



Black Logo



Gray logo



## 1.7 Brand Companies Logos

### 1- Celia Holding Logo





## 1.7 Brand Companies Logos

### 2- Celia Spa Center





## 1.7 Brand Companies Logos

### 3- Celia Gym & Fitness





## 1.7 Brand Companies Logos

### 4- Celia Cafe & Lounge





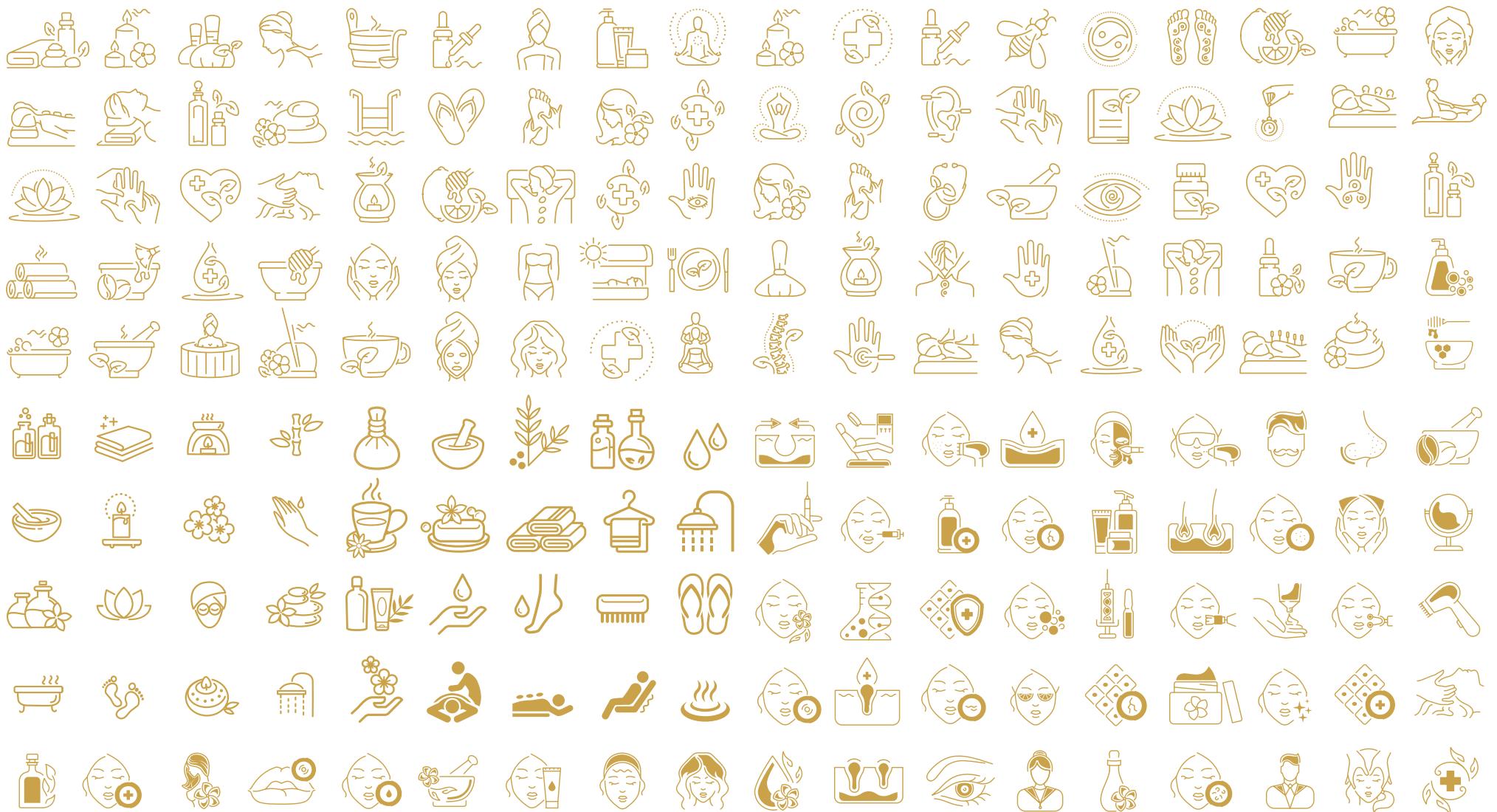
## 1.7 Brand Companies Logos

### 5- Celia Beauty Center





## 1.8 Spa Icons





## 1.8 Gym Icons





## 1.8 Beauty Icons





## 1.8 Cafe Icons





# 1.8 Management Icons



# 02



## Typography

- 
- 2.1 English Corporate Typeface
  - 2.2 Arabic Corporate Typeface

SECTION 02



## 2.1 English Corporate Typeface

### Proper Selection of Primary Font & in Detail

Celia has selected Morebi Rounded Font as a primary corporate English font, which allows us for representing our messages from the enthusiastic to the practical understanding. Using the careful use of typography reinforce our brand personality to valued customers.

### Morebi Rounded Font

Sophisticated, cute, modern. Morebi Rounded is a rounded font family with a simple geometric structure. Its clean yet friendly style lends itself well to brand building. Morebi Rounded is a neutral font that's suited for web, print, packaging and signage applications. From food to hi-tech industry, logo to long text, Morebi Rounded's flexibility allows for easy expression with a contemporary viewpoint.

The family contains six different weights and matching italics plus two stencil version weights. Both upright and italics are ideal for use in display applications.

Bold ↗ A B C D E F G H I J K L M  
N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m  
n o p q r s t u v w x y z

Regular ↗ A B C D E F G H I J K L M  
N O P Q R S T U V W X Y Z  
a b c d e f g h i j k l m  
n o p q r s t u v w x y z

Figures ↗ 0 1 2 3 4 5 6 7 8 9

Special Characters ↗ ! " § \$ % & / ( ) = ? ` ; :  
i " ¶ ¢ [ ] | { } ≠ ï ‘  
« „ € ® † „ . ± ‘  
æ œ @ ° ª © f , ¥  
~ þ ... – < > › <



## 2.2 Arabic Corporate Typeface

# Proper Selection of Primary Font & in Detail

Celia has selected The Sans Arabic Font as a primary corporate Arabic font, which allows us for representing our messages from the enthusiastic to the practical understanding. Using the careful use of typography reinforce our brand personality to valued customers.

# The Sans Arabic Font

heMix Arab was designed by Luc(as) de Groot and Mouneer Al-Shaarani for the non-commercial Typographic Matchmaking Project by the Khatt Foundation in the Netherlands. During the following three years of development Luc(as) with the help of Sylvain Mazas greatly improved its capabilities and design. The resulting fonts are now available under the name of The Sans Arabic Font.

The improvements include a Unicode 5.1-based extended Arabic glyph set, contextual alternates, advanced OpenType diacritic positioning and stylistic alternates as well as stylistic ligatures.

Bold ↗	د	خ	س	ج	ث	ت	ب	ا						
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	ك	ق	ف	غ	ع	ظ	ط							
	ئ	ئ	و	أ	ن	ر	ل							
Regular ↗	د	خ	س	ج	ث	ت	ب	ا						
	ض	ص	ش	س	ز	ر	ذ							
	ك	ق	ف	غ	ع	ظ	ط							
	ئ	ئ	و	أ	ن	ر	ل							
Figures ↗	0	1	2	3	4	5	6	7	8	9				
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# 03



## Brand Colors

3.1 Primary Colors

3.2 Secondary Colors

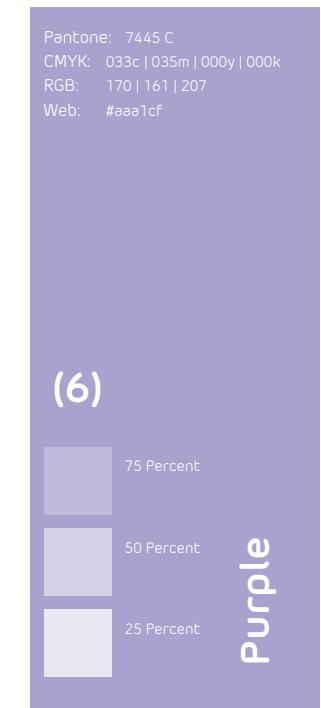
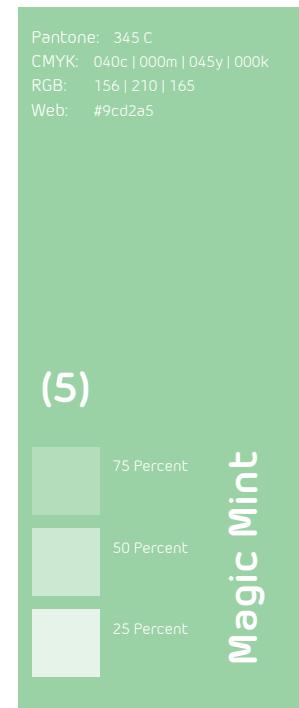
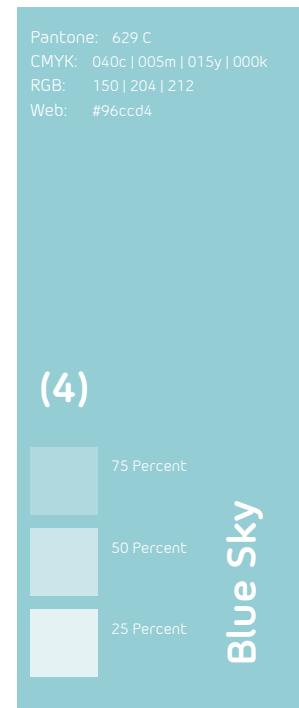
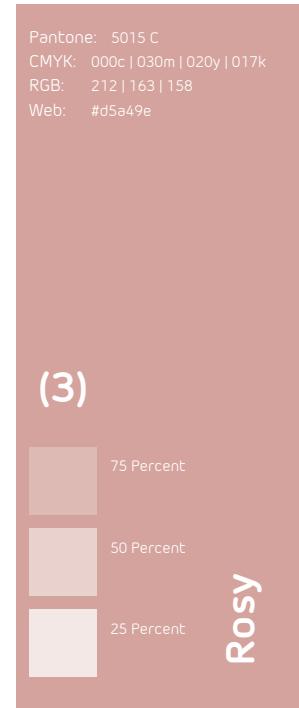
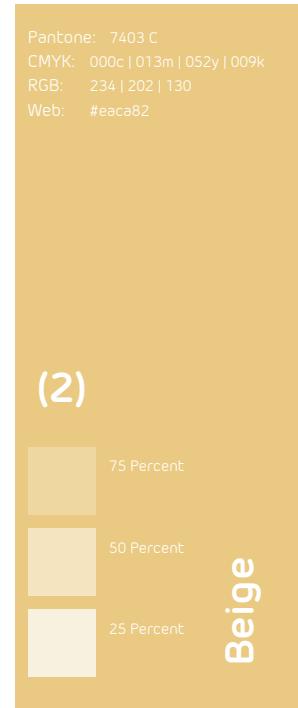
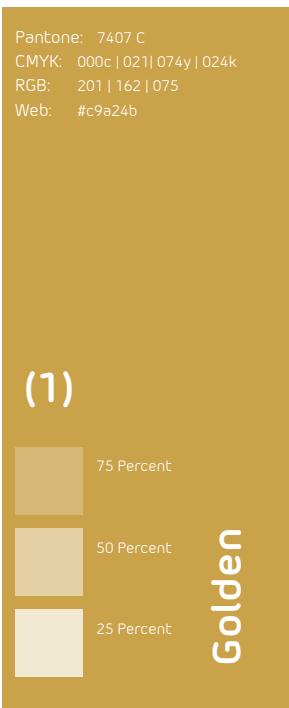
SECTION 03



## 3.1 Primary Colors

### How to Use the Primary Color & its Detail?

A palette of primary colors has been developed, which will give an extraordinary look of the Celia to represent the brand identity to our relevant media. Choose the core colors as the primary color in your layout. We chose six basic colors representing the Celia identity: (**Golden - Beige - Rosy - Blue Sky - Magic Mint - Purple**).

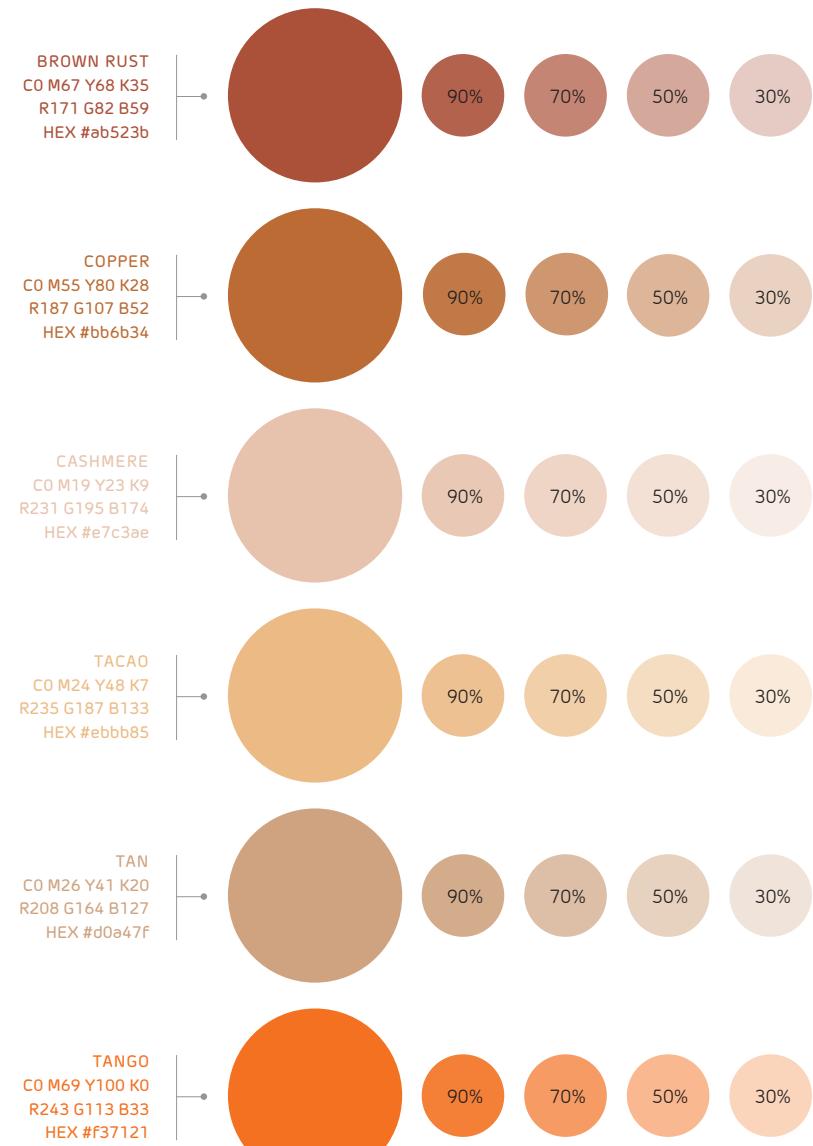
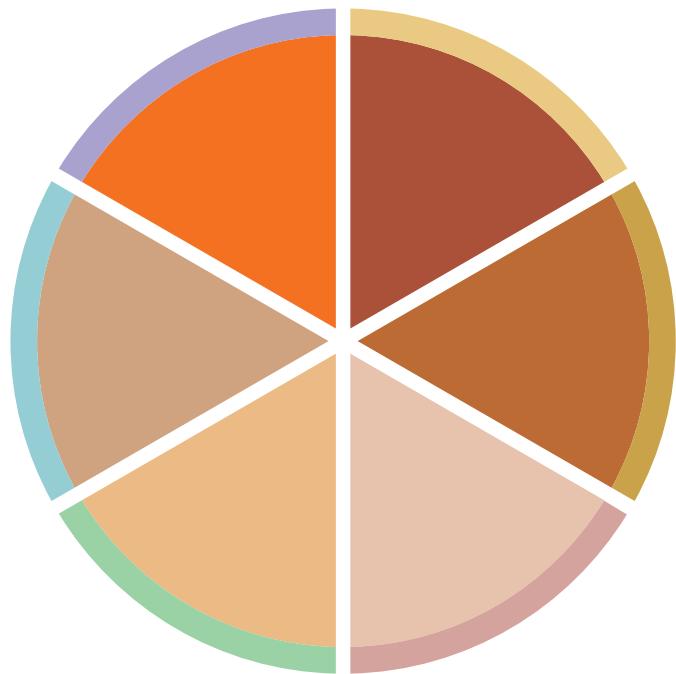




## 3.2 Secondary Colors

### More Colors with More Detailed Analysis

A palette of secondary colors has been developed; which will give an extraordinary look of the Celia to represent the brand identity to our relevant media. The secondary colors are complementary to our official colors, but are not recognizable identifiers for Celia logo. Secondary colors would be used in less than 10 percent of the palette in one piece.



# 04

## Corporate Identity

- 
- 4.1 Stationery Layout Guide Details
  - 4.2 Brand Corporate Identity
  - 4.3 Contact Us

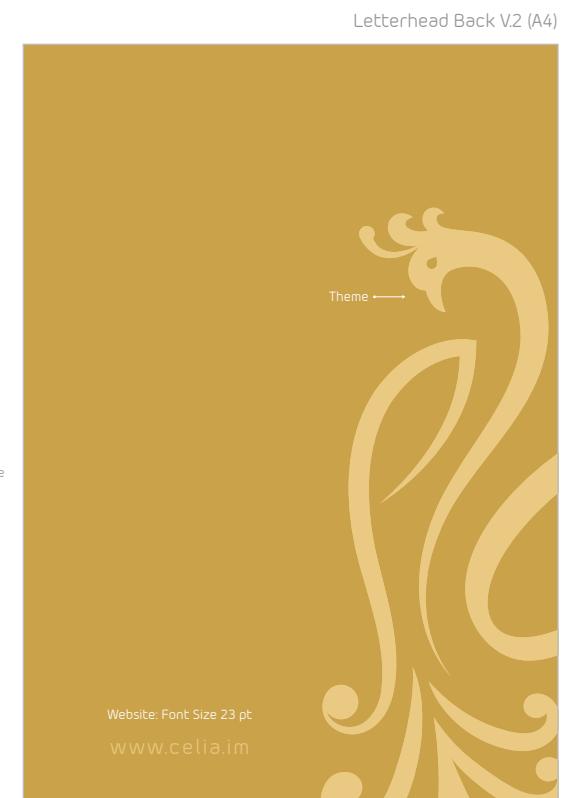
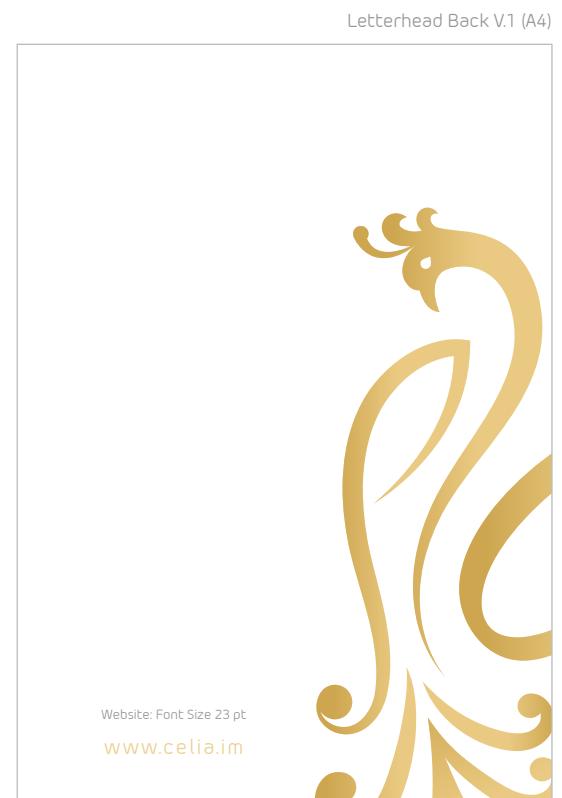
SECTION 04





## 4.1 Stationery Layout Guide Details

### Stationery Layout Guide Details / Letterhead



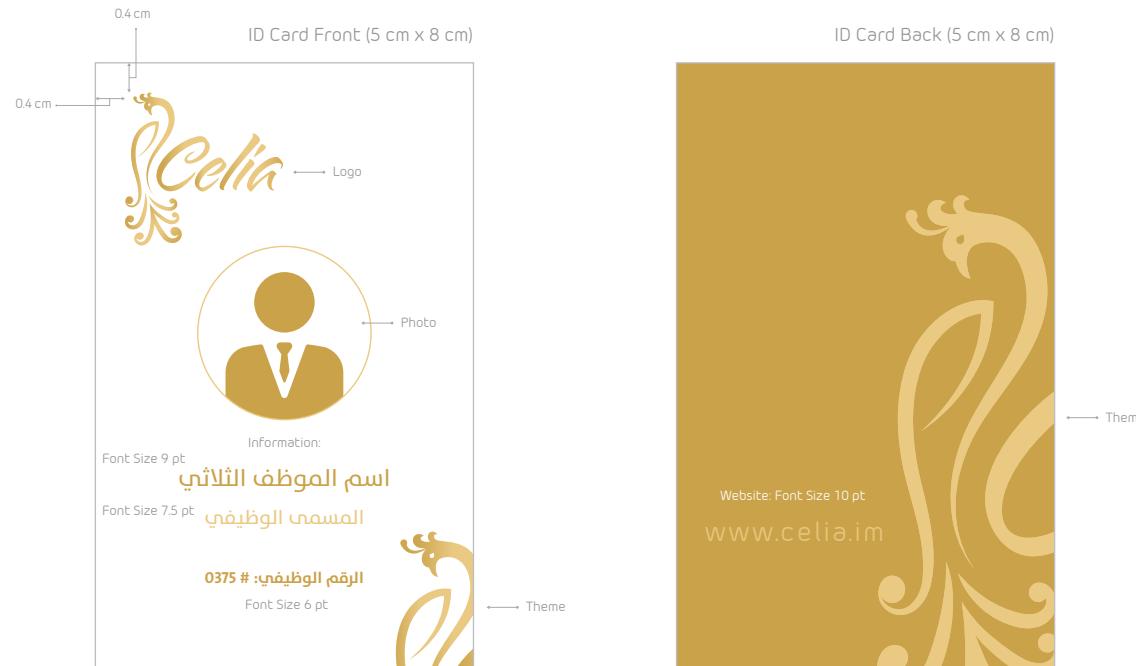


## Stationery Layout Guide Details / Business Card



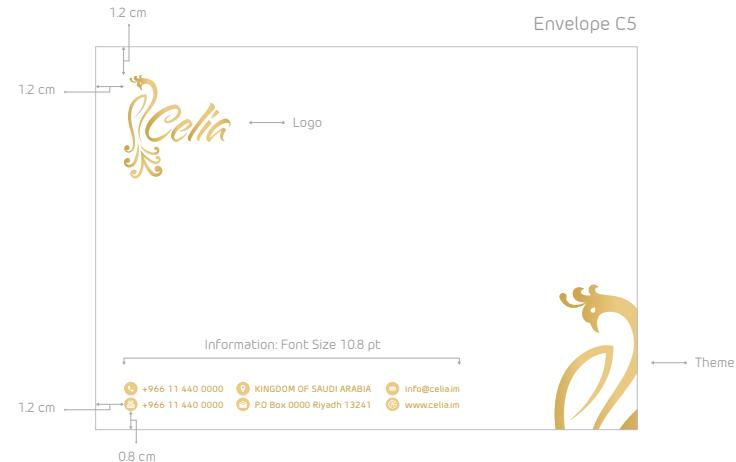
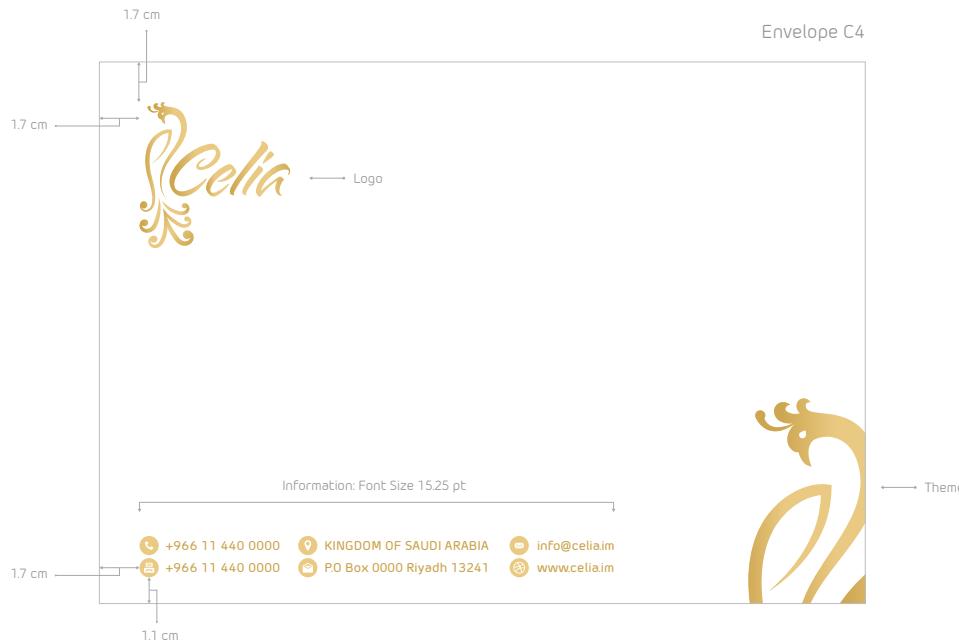


### Stationery Layout Guide Details / ID Card





## Stationery Layout Guide Details / Envelopes





## 4.2 Corporate Identity Details

Corporate identity management literally means managing your corporate identity. It is making sure that the corporate identity is applied correctly, consistently to each application, taking into account the costs. We often see many applications are being created under supervision of or in different divisions. Without corporate identity management this easily results in the corporate identity being applied in different manners. Therefore a central corporate identity management is a necessity. It is the only way for your organization to build and maintain a strong brand.



**Our design components our logo, colors, typography and graphics have been carefully crafted to bring The Celia brand to life. The schematic applications on the following pages from stationery to brochures, from advertising to way-finding demonstrate the effectiveness of these components in action.**



# Corporate Identity

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-Stationery

SECTION 04



### Stationery / Letterhead Front





Stationery / Letterhead Back





### Stationery / Fax Sheet





## Stationery / Business Card V.1





## Stationery / Business Card V.2





### Stationery / Envelope DL





### Stationery / Envelopes C4, C5





### Stationery / ID Card





## Stationery / Payment Voucher

	<b>سند مصرف</b> Payment Voucher
<b>Date:</b> /    / <b>ال تاريخ:</b> SR <input type="text"/> <b>ريل:</b> H. هـ	
<b>أموالها إلى السيد/ المسادة:</b> <input type="text"/>	
<b>مبلغ وقدره:</b> <input type="text"/>	
<input checked="" type="checkbox"/> <b>Cash:</b> <input type="checkbox"/> <b>Bank:</b> <b>النقد:</b> <b>Check No.:</b> <input type="text"/>	
<input type="checkbox"/> <b>Bank:</b> <b>البنك:</b> <b>Date:</b> /    / <b>تاريخ:</b> <input type="checkbox"/> <b>Check No.:</b> <input type="text"/>	
<b>Being:</b> <input type="checkbox"/> <b>دائن:</b> <input type="checkbox"/> <b>دائنون:</b> <input type="checkbox"/> <b>دائنونا:</b>	
<small>* This voucher is not valid unless it is stamped.</small>	
<small>٢٠١٣/١٢/٢٥   ٩:٣٧ AM   ٦٨٣٣٣٣٣٣٣٣   ٦٨٣٣٣٣٣٣٣٣</small>	
<b>Management إدارة</b> <b>Cashier أمين الصندوق</b> <b>Received by المسلط</b>	
<hr/> <hr/> <hr/>	
<b>٩٦٦ ١١ ٤٤٠٠٠٠</b> <b>KINGDOM OF SAUDI ARABIA</b> <b>info@celiaim.com</b> <b>٩٦٦ ١١ ٤٤٠٠٠٠</b> <b>P.O Box ٠٠٠٠ Riyadh ١٣٢٤١</b> <b>www.celiaim.com</b>	





## Stationery / Receipt Voucher



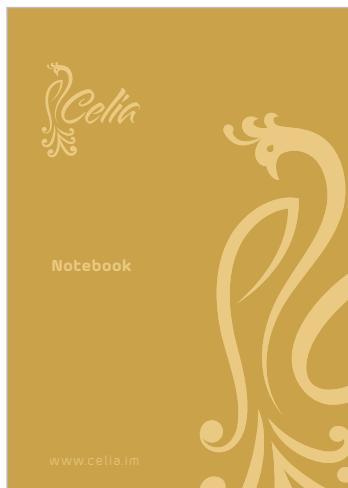


# Stationery / Invoice





### Stationery / Notebook





# Corporate Identity

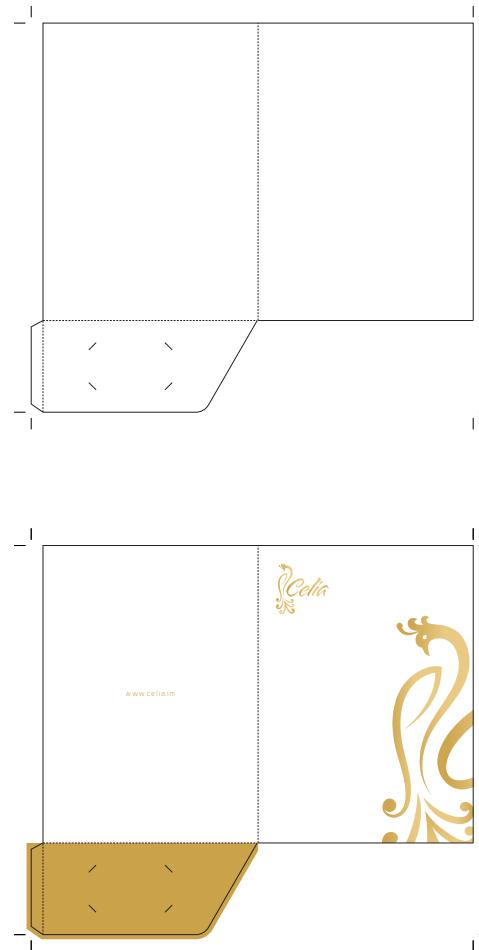
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-Applications

SECTION 04

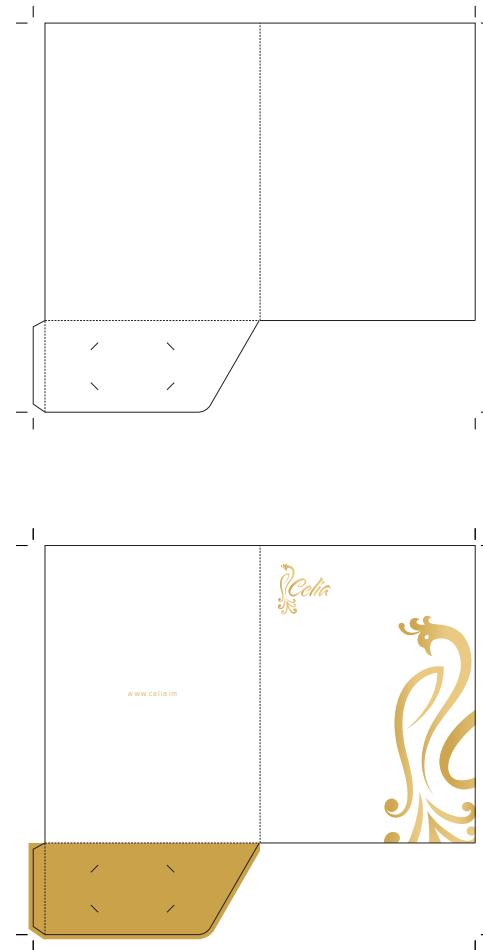


### Applications / Folder Outside V.1



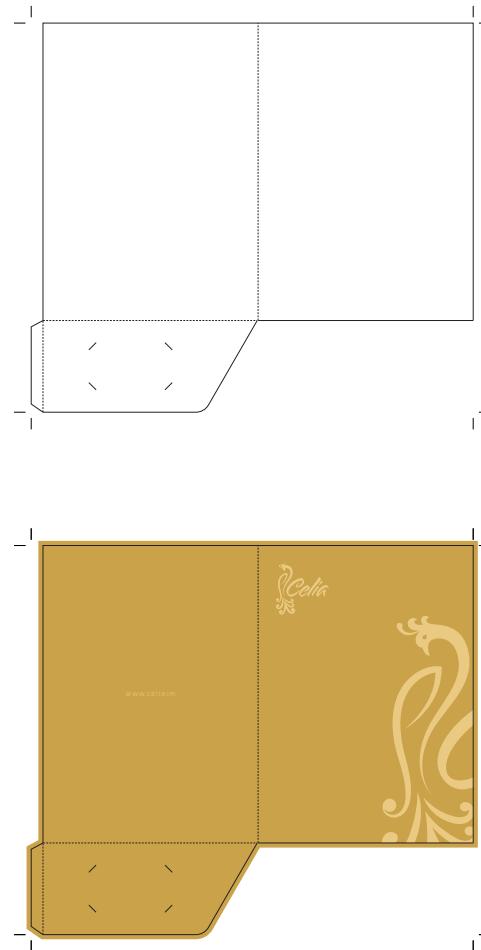


### Applications / Folder Inside V.1



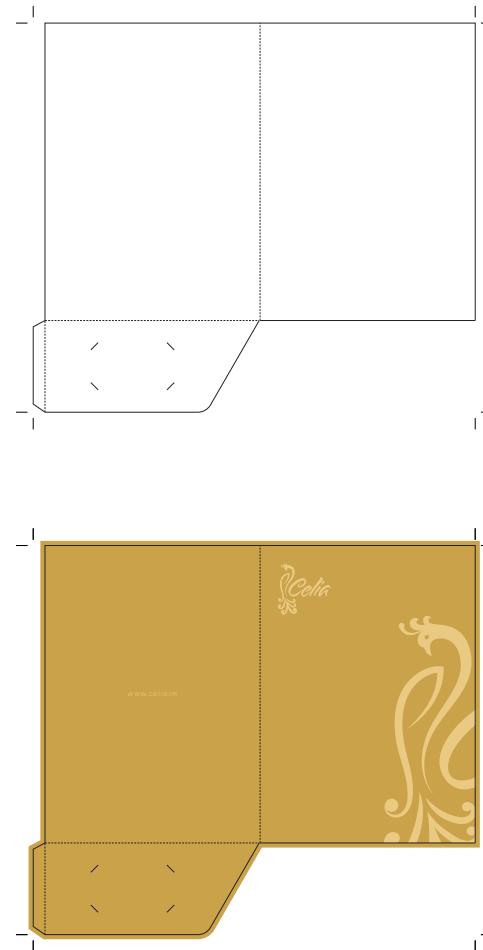


### Applications / Folder Outside V.2





### Applications / Folder Inside V.2





### Applications / Stamp





### Applications / CD and Jacket





### Applications / Profile Cover





### Applications / Profile Inside

The image shows an open corporate identity profile. The left page is titled "ABOUT US" and contains two blocks of placeholder text in Latin. The right page features a large photograph of a person standing in a modern office with floor-to-ceiling windows overlooking a city skyline at sunset. A vertical sidebar on the right edge of the spread contains the word " Lic " above a stylized golden logo.

ABOUT US

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*Aliquam dolor sit amet, consectetur adipiscing elit. sed diam nonumy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tationem ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel egestas at vero eros et acmom est luctus odio dphas consunt quae illuc plementum luctuatu reri defensit augue dñs dolore te feugait nulla.*

*Celia*

Lic



# Applications / RollUp





### Applications / Exhibition Popup





# Corporate Identity

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-Electronic Media

SECTION 04



### Electronic Media / Website

The image displays two screenshots of a website for 'Colis'. The left screenshot shows a night view of a modern building with a large illuminated glass structure. The right screenshot shows a 'Spa Center' with a tall, illuminated tower. Both screenshots feature the 'Colis' logo at the top.

**Spa Center**

See the sky even better than your own eyes can

I couldn't possibly use my own eyes to look at the stars, thank Starlight Apps...

**THE COLISEUM**

Data and video via direct mobile connection exceeds 80%

**QUOTE ENRICH**

...so that you'll want to give it some shadow.

**Colis**



## Electronic Media / Email Signature

Screenshot of an email client interface showing the Celia corporate identity applied to the signature.

The email client interface includes:

- File, Message, Insert, Options, Format Text, Review tabs.
- Cut, Copy, Paste, Format Painter, Clipboard buttons.
- Font: Calibri (Body), Size: 11, Bold, Italic, Underline, Text color: Red, Alignment: Center, Justify: Left, Right, Text direction: Top to Bottom, Text orientation: Vertical.
- Basic Text buttons: B, I, U, **B**, **I**, **U**, **A**, **A**, **A**.
- Address Book, Check Names, Attach File, Attach Item, Signature Include, Assign Policy, Follow Up, High Importance, Low Importance, Tags, Zoom buttons.
- To..., Cc..., Bcc..., Send, Subject: fields.

The email body contains the Celia corporate identity signature, which includes:

- Celia logo.
- Triple Employee Name: General Manager.
- Phone: +966 500 000 000.
- Email: info@celia.im.
- Website: www.celia.im.





### Electronic Media / Presentation Slides

**Celia**

Click to edit Master title style  
Click to edit Master subtitle style

**Corporate Identity**

02

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**Corporate Identity**

03

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### Electronic Media / Social Posts



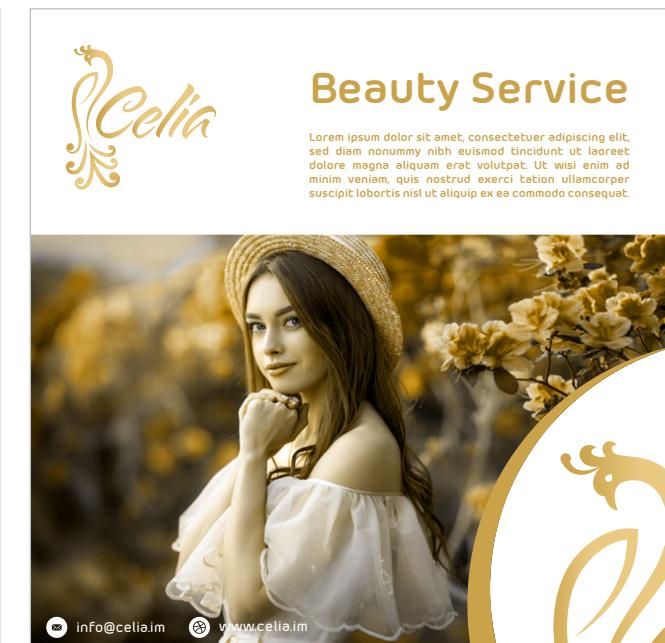
**Celia**

### Spa Service

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat.



[info@celia.im](mailto:info@celia.im) [www.celia.im](http://www.celia.im)



**Celia**

### Beauty Service

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat.



[info@celia.im](mailto:info@celia.im) [www.celia.im](http://www.celia.im)



# Corporate Identity

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-Uniform

SECTION 04



Uniform / Male - Female Set (1), Front





Uniform / Male - Female Set (1), Back





**Uniform / Male - Female Set (2), Front**





**Uniform / Female Set (2), Front, Back**





Uniform / Pin Button Badge





Uniform / Cap





# Corporate Identity

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-Vehicles

SECTION 04



Vehicles / Sedan V.1





Vehicles / Sedan V.2





Vehicles / Van Side V.1





Vehicles / Van Side, Back V.1





Vehicles / Van Side V.2





Vehicles / Van Side, Back V.2





Vehicles / Luxury Car Side V.1





Vehicles / Luxury Car Perspective View V.1





Vehicles / Luxury Car Back V.1





Vehicles / Luxury Car Side V.2





Vehicles / Luxury Car Perspective View V.2





Vehicles / Luxury Car Back V.2





# Corporate Identity

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-Flags

SECTION 04



Flags / V.1





Flags / V.2





Flags / V.3





Flags / V.4





Flags / V.5





Flags / V.6





# Corporate Identity

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-Companies Logos Themes

SECTION 04



### Companies Logos Themes / Celia Company





Companies Logos Themes / Spa Center





### Companies Logos Themes / Gym & Fitness





### Companies Logos Themes / Cafe & Lounge





Companies Logos Themes / Beauty Center





# Corporate Identity

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-Signage

SECTION 04



**Signage / 3D Logo on White Background**





Signage / 3D Logo Silver Color





**Signage / 3D Logo Golden on Brown Background**





Signage / Carved Logo





Signage / Office Sign





Signage / Unipole Sign





Signage / Billboard



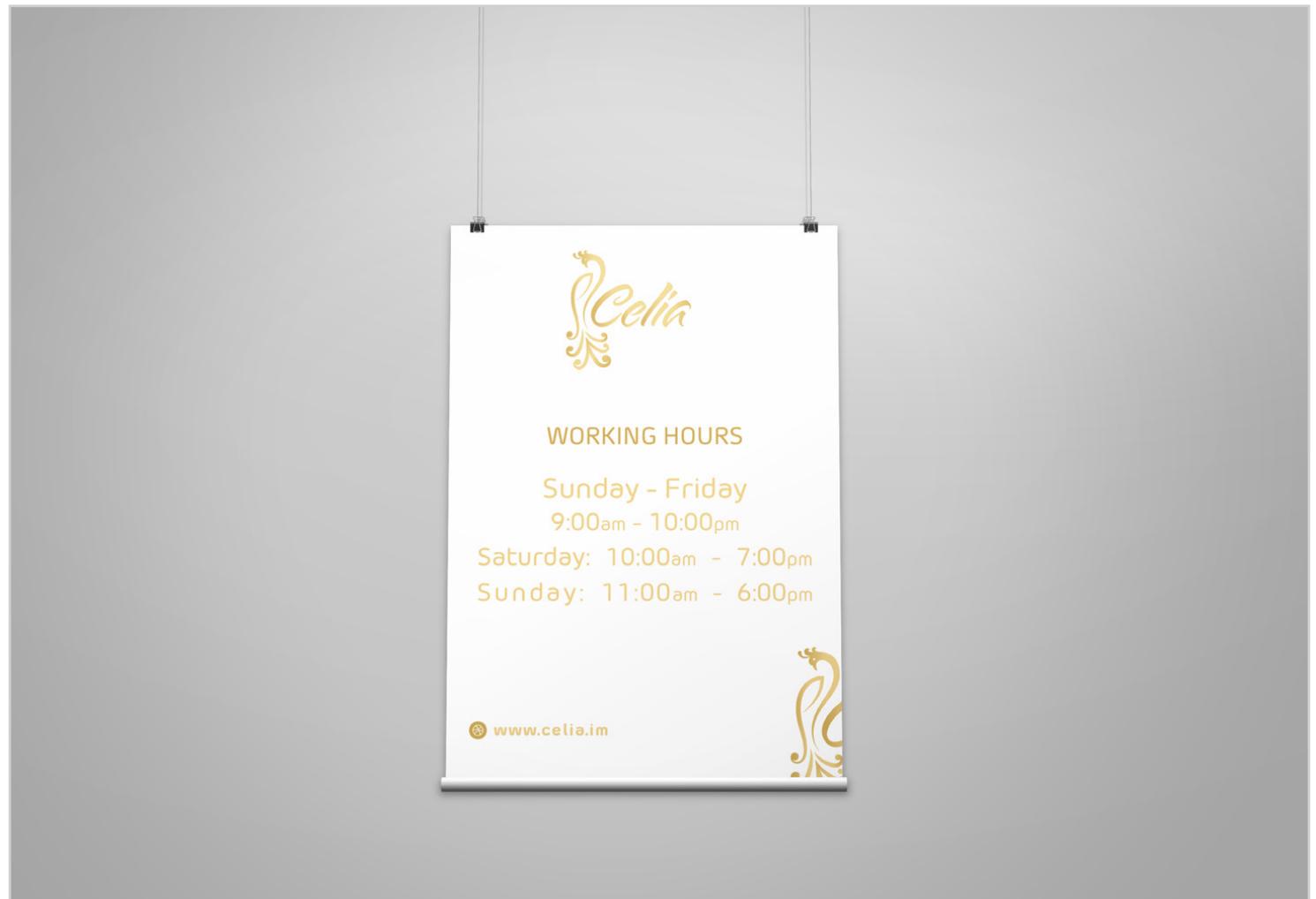


Signage / Logo Poster





### Signage / Hanging Poster





Signage / Danglers





# Corporate Identity

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-Gift Items

SECTION 04



**Gift Items / Mag**





**Gift Items / Flash Memory**





**Gift Items / Bag**





**Gift Items / Pen**





**Gift Items / Playing Cards**





**Gift Items / Playing Cards Packaging**





**Gift Items / Desk Calendar Pen Holder**





### **Gift Items / Paper Air Freshener**





## 4.3 Contact Us

### Contact Information

We have tried our level best to focus our brands portfolio of world class designs and expert group; through our corporate extended brand guideline. Here you'll got to know brand tools has additional resources and guidance on the entire Celia brand.

If you have any question, please feel free to contact with our special team.



[info@celia.im](mailto:info@celia.im)



[www.celia.im](http://www.celia.im)



Thanks.



Innovation Ideas

WD Agency all designs & artwork in this guideline is one of WD magnificent work.  
Ideas, Concepts, designs, and innovations are the soul of WD's creative minds (2019).

[www.wd-adv.com](http://www.wd-adv.com)



[www.celia.im](http://www.celia.im)